

ACOG FELLOW-AT-LARGE POSITION DESCRIPTION

Basic Function:

The Fellow-at-Large serves as a member of the Executive Board of the the American College of Obstetricians and Gynecologists and the ACOG Foundation (collectively referred to as “ACOG”). As an Executive Board member, this position is responsible for ACOG’s general management and governance and for highlighting the interests and concerns of the members at large.

Primary Responsibilities:

The Fellows-at-Large must be well informed and report to the Executive Board information from the members. They prepare and review documents, agendas, reports or other materials for the business of ACOG. The Fellows-at-Large have fiduciary duties to ACOG including the duty of care and the duty of loyalty. All Executive Board responsibilities must be carried out in good faith, with reasonable care, honesty, and due diligence in a manner that is in the best interest of ACOG, not to any constituent group. The Fellows-at-Large must be available to participate and vote on issues between meetings that require approval. They may be asked to serve as an Executive Board liaison to one or more committees.

The Fellow-at-Large attends the following regularly scheduled meetings:

- ACOG Executive Board Meetings
- Executive Board Retreat
- Executive Board Orientation
- Grievance Process Ratifications
- Annual Clinical and Scientific Meeting
- Annual Business Meeting
- Annual District Meeting *(of his/her district)*
- Interim District Meeting *(of his/her district)*
- Presidential Task Forces *(if appointed, and meeting is at time of an Executive Board meeting)*

Qualifications:

To be eligible for a Fellow-at-Large position a candidate must be a Fellow for more than 8 years as of the deadline for submission of nomination materials for the office. The Fellows-at-Large must be board-naïve. Fellows seeking this position must not have served in any capacity on the ACOG Executive Board previously.

Election and Term of Office:

Two Fellows-at-Large will be elected according to the bylaws and policies and procedures established by the Executive Board. They will have two-year terms and are not eligible for re-election. Their terms of office will be staggered.

Honorarium:

An honorarium is provided to a Fellow-at-Large for the duties performed and meetings attended. The honorarium may be adjusted depending on circumstances determined by ACOG policies and procedures. The Compensation Committee determines the honorarium level annually.