

**AMERICAN COLLEGE OF OBSTETRICIANS AND GYNECOLOGISTS  
AND  
AMERICAN CONGRESS OF OBSTETRICIANS AND GYNECOLOGISTS**

**COMMITTEE DESCRIPTIONS**

The name in parentheses after the committee description is the staff vice president responsible for the activities of the committee.

**Committee on Adolescent Health Care (COLLEGE)**

The Committee on Adolescent Health Care guides College activities designed to improve adolescent physical, psychological, reproductive, and sexual health and development. It also aims to improve access to primary and preventive care, including comprehensive reproductive health care for adolescents of all socioeconomic backgrounds. The committee meets twice a year in person and conducts as many conference calls as necessary to complete projects; moderate preparation time is required for participation in meetings and calls. Committee members periodically undertake assignments, such as Committee Opinions, or other documents, and are occasionally asked to represent the College at other meetings. The committee has liaison relationships with other organizations concerned with the care of adolescents, including the American Academy of Pediatrics, the American Academy of Family Physicians, the American Society for Colposcopy and Cervical Pathology, the Centers for Disease Control and Prevention, the Society of Obstetricians and Gynaecologists of Canada, the Society for Adolescent Health and Medicine, the Guttmacher Institute and the federal Maternal and Child Health Bureau. (Gerald F. Joseph, Jr, MD)

**Committee on American Indian/Alaska Native Women's Health (formerly American Indian Affairs) (COLLEGE)**

The Committee on American Indian/Alaska Native Women's Health serves a consulting role to the Indian Health Service (IHS), which is part of the U.S. Public Health Service, and to other providers of health care to American Indian/Alaska Native women. Members' knowledge of Indian health issues is based on their past experience, as well as on site visits conducted by the committee. A three-day site visit to an IHS area is conducted each year; a second meeting is one to two days in length. Team leaders on site visits write detailed reports and recommendations for their teams following the visit. Team members contribute to and review these reports. Other writing assignments are minimal. Other duties of members between meetings include follow up with an assigned IHS area and designated individuals within that area and submission of area reports twice a year. The committee provides oversight in other activities including, review of reports (and some years, observation of course activities) of the annual postgraduate course for IHS personnel. (Barbara S. Levy, MD)

**Appeals Panel Committee (related to the Grievance Committee) (CONGRESS)**

The Appeals Panel Committee is responsible for all appeals of Grievance Committee Hearing Panel decisions. Appeals of hearing panel decisions will be considered by an Appeals Panel appointed from Appeals Panel Committee members. Members of the Appeals Panel Committee are selected only from former Executive Board members and former Grievance Committee members. The Appeals Panel Committee is required to have at least 6 former district chairs as members. (Penny Rutledge, JD)

**Audit Committee (related to the Committee on Finance) (COLLEGE AND CONGRESS)**

The Audit Committee is responsible for the relationship with the College and Congress' external and internal financial auditors. The Audit Committee develops the scope and emphasis of audit engagements in conjunction with recommendations from the auditors. The auditors report directly to the Audit Committee. The Audit Committee is comprised of two members of the Committee on Finance and one independent financial expert. (Richard C. Bailey, CPA)

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**Committee on Bylaws (COLLEGE AND CONGRESS)**

The Committee on Bylaws maintains the American College of Obstetricians and Gynecologists and the American Congress of Obstetricians and Gynecologists Bylaws. The committee considers proposals for bylaws amendments that may be submitted from time to time by the President, the Executive Board, the Executive Committee and/or the Executive Vice President, and ensures that motions presented to, and passed by, the Executive Board are in agreement with other current bylaws and with other laws and regulations governing 501(c)(3) and 501(c)(6) organizations. The Secretary of the College and Congress serves as chair of the committee. The committee also consists of two current district chairs and one young physician-at-large. The Committee on Bylaws meets before the College and Congress February Executive Board meetings. The Secretary may schedule additional meetings or conference calls of the committee as needed. (Penny Rutledge, JD)

**Clinical Document Review Panel–Gynecology (COLLEGE)**

**Clinical Document Review Panel–Obstetrics**

There are two Clinical Document Review Panels; one in obstetrics and one in gynecology. The Clinical Document Review Panels review clinical documents that are developed by College committees and task forces before submission to the Executive Board. The review is to ensure concurrence with College policy and scientific accuracy. The Obstetric and Gynecologic Panels will review obstetric/genetic or gynecologic/primary care documents respectively and alternate other documents between the two panels. The bulk of the panels' work is conducted by e-mail and ad hoc conference calls with an annual one-day meeting if necessary for new members. (Gerald F. Joseph, Jr, MD)

**Compensation Committee (COLLEGE AND CONGRESS)**

The Compensation Committee recommends all cash and non-cash compensation for all employees and any “disqualified person” as defined by the College and Congress Executive Boards. This includes salaries, honoraria, bonuses, pensions, health insurance, and severance pay. All contracts for staff vice presidents are subject to review by the Compensation Committee. The Compensation Committee is comprised of the national Treasurer, chair of the Committee on Finance, one past president not on the Committee on Finance or Executive Board, two members of the Committee on Finance not district chairs, and three former district chairs, one of whom must be in private practice. (Richard C. Bailey, CPA)

**Committee on Continuing Medical Education (COLLEGE)**

The Committee on Continuing Medical Education (CCME) develops freestanding (clinical) postgraduate courses. The committee also establishes policies and monitoring procedures for all College and Congress CME courses. The committee ensures that these courses adhere to the *Essentials Areas, Elements*, and Policies of the Accreditation Council for Continuing Medical Education (ACCME), and requirements of other regulatory agencies. The College provides CME credits for CME programs that have been developed by other organizations that apply for joint sponsorship status. Voting members of the CCME are appointed by their districts. Liaison members of the committee are appointed by their respective organizations. The committee meets face-to-face once a year, in the winter, and convenes for a second meeting, via conference call, in the fall. Committee members must be included in the planning of district and section CME courses. They review (for approval) district and section applications for joint sponsorship of their CME activities. In addition, committee members evaluate freestanding and jointly sponsored courses approved by the College. Members occasionally attend freestanding courses as on-site peer reviewers. Before attending their first committee meeting as functioning participants, members are required to attend a 2-day ACCME *CME as a Bridge to Quality™* Accreditation Workshop to better understand the CME Accreditation Process. (Sandra A. Carson, MD)

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**Council on Resident Education in Obstetrics and Gynecology (COLLEGE)**

The Council on Resident Education in Obstetrics and Gynecology (CREOG) was established to address the needs of residency program directors. CREOG, a council of the College, provides an array of services designed to facilitate and promote excellence in residency education. CREOG brings together representatives from its member organizations, five regional representatives, and two Junior Fellow representatives. Ex-officio members include representatives from the American Board of Obstetrics and Gynecology, Inc (ABOG), the American College of Osteopathic Obstetricians and Gynecologists (ACOOG), the American Residency Coordinators in Obstetrics and Gynecology (ARCOG), Association of Professors of Obstetrics and Gynecology (APOG), the Federacion Mexicana de Asociaciones de Ginecologia y Obstetricia, Federation of Central American Ob-Gyn Societies, and the Residency Review Committee (RRC). (Sandra A. Carson, MD)

**CREOG Education Committee (COLLEGE)**

The mission of the CREOG Education Committee is to support the residency program directors by providing educational resources, assessment tools and faculty development enabling them to promote excellence in resident education in obstetrics and gynecology. Members are associated with an accredited residency, or approved subspecialty fellowship training program, with general or special expertise in ob-gyn postgraduate education; and, or appointed because of special or general expertise in specific area(s) in development. The Chair of the CREOG Council, the Chair of the Program Directors' School, and the CREOG Program Chair will be ex-officio members of the Education Committee. (Sandra A. Carson, MD)

**CREOG Examination Committee (COLLEGE)**

The CREOG Examination Committee is responsible for the development and review of questions used on the resident in-training examination in obstetrics and gynecology. Members are all resident educators who have special expertise in areas of generalist and specialty practice covered by the Educational Objectives. (Sandra A. Carson, MD)

**Committee on Credentials (CONGRESS)**

The Committee on Credentials meets two or three times a year in conjunction with the Congress Executive Board meetings. Membership on this committee is predetermined by Executive Board action. Under the current Congress Bylaws, the committee reviews and acts upon all applications for membership on which adverse actions have been reported, and makes specific recommendations regarding such applications to the Executive Board. The committee also determines eligibility requirements for membership in all categories and supervises, in accordance with Congress Bylaws and actions of the Executive Board, the development and maintenance of procedures for processing applications. Conference calls are not usually required; little time commitment beyond the formal meetings is expected. (Albert L. Strunk, JD, MD)

**Editorial Board for *Clinical Updates in Women's Health Care* (COLLEGE)**

The Editorial Board for *Clinical Updates in Women's Health Care* oversees the development of a monograph series designed to provide obstetrician–gynecologists with information about primary and preventive care issues that relate to office practice. The series is designed to update physicians in patient care, with emphasis on routine assessments, early detection, and interventions. The board selects topics, suggests authors/consultants, reviews manuscripts, and periodically evaluates documents to determine the need for revision. The board also provides editorial direction and oversight for the series overall. The board meets yearly for three days. In the interim, members are asked to contribute a moderate amount of time in reviewing documents, identifying background information, and serving as a resource to staff on specific issues. (Hal C. Lawrence, III, MD)

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## **Editorial Committee for *Guidelines for Women's Health Care* (COLLEGE)**

The Editorial Committee for *Guidelines for Women's Health Care* is responsible for the development of *Guidelines for Women's Health Care*. The committee is constituted when a new edition is needed and continues to work together until the edition is complete. Committee members draw from existing College policy, recommendations of other organizations, and expert opinion in determining the content of the edition. The committee has up to two 2-day meetings per year during the development phase and meets less often or by conference call during the review phase. Substantial commitment is required of committee members in preparing a new edition. (Gerald F. Joseph, Jr, MD)

## **Committee on Ethics (COLLEGE)**

The Committee on Ethics identifies, evaluates, and makes recommendations regarding ethical issues that affect the specialty of obstetrics and gynecology. The committee holds two 2-day meetings annually, with conference calls as necessary to complete committee business. It has formal, reciprocal representation with the American Academy of Pediatrics and the American Society for Reproductive Medicine. Liaisons from the Society for Maternal-Fetal Medicine and the Society of Obstetricians and Gynaecologists of Canada also participate with the committee's activities. Committee members are given assignments to draft Committee Opinions on ethical issues; therefore, a moderate amount of time is required between meetings to do research and work on these documents. (Gerald F. Joseph, Jr, MD)

## **Committee on Finance (COLLEGE AND CONGRESS)**

The Committee on Finance is responsible for reviewing the financial operations of the College and the Congress and developing financial policies where appropriate. The committee meets twice a year to review the status of the College and Congress investment reserves, the member insurance program, the financial operating results, and approve the annual budget. In addition, the Committee on Finance receives the report of the Audit Committee, which is responsible for the relationship with the external and internal auditors of the College and Congress. (Richard C. Bailey, CPA)

## **Committee on Genetics (COLLEGE)**

The Committee on Genetics considers all aspects of genetics as it relates to reproduction and develops appropriate recommendations regarding clinical management, education, and research issues. It has a formal liaison with other groups, such as the American Academy of Pediatrics, the American College of Medical Genetics and Genomics, and the American Society for Reproductive Medicine, and interacts with the Centers for Disease Control and Prevention, the National Institutes of Health, and other federal agencies as appropriate. The committee develops written opinions on newly emerging or rapidly changing issues in the field and responds to matters referred by other College groups. The committee meets twice a year. (Gerald F. Joseph, Jr, MD)

## **Committee on Government Affairs (CONGRESS)**

Composed of the Congress President, President Elect, Immediate Past President, two district chairs, the vice chair of the Junior Fellow Congress Advisory Council, plus a representative of the American College of Osteopathic Obstetricians and Gynecologists and other Fellows as appointed, the Committee on Government Affairs meets twice annually, in Washington, DC, to review ACOG federal and state government relations activities. The Committee on Government Affairs recommends federal and state legislative priorities to the Executive Board for approval at the beginning of each year. Other than those determined by their elected positions, committee members should have interest and experience in legislative advocacy and working with federal or state legislatures. Members should be active participants in ACOG's legislative efforts. Examples include ACOG's Key Contact program, Congressional Leadership Conference, McCain Fellowship Program, State Lobbyist Roundtable, or Section Legislative Chair. Members should be comfortable with e-mail and willing to travel to Washington, DC, for committee meetings and to participate in meetings with Members of Congress once or twice a year, as necessary. (Hal C. Lawrence, III, MD)

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**Grievance Committee (CONGRESS)**

The Grievance Committee receives reviews and evaluates complaints from Fellows regarding professional conduct by another Fellow that may violate the College's Code of Professional Ethics, which was adopted by the Congress. The committee also pursues and reviews final state medical board actions resulting from professional conduct inconsistent with the Congress Bylaws, including but not limited to serious state medical board actions such as revocation of license and any state medical board disciplinary action based on sexual misconduct.

Hearing panels, composed of current or former committee members, thoroughly assess such complaints and determine if a complaint should be sustained and, if necessary, recommend disciplinary action to the Executive Board. The committee makes recommendations to the Congress Executive Board regarding the grievance process and the scope of the committee's activities. Members of the committee may also act as a hearing panel for applicants whose membership as a Fellow has been denied by the Congress. (Penny Rutledge, JD)

**Committee on Gynecologic Practice (COLLEGE)**

The Committee on Gynecologic Practice considers all clinical aspects of the medical and surgical practice of gynecology and makes appropriate recommendations regarding needs in the areas of gynecologic education, research, and development. The committee develops state-of-the-art commentaries on new techniques and their appropriateness for clinical application, and on gynecologic subjects related to clinical management as necessary. The committee also reviews *Guidelines for Women's Health Care*. The committee coordinates the work of the subcommittees on Gynecologic Oncology, Reproductive Endocrinology, and Urogynecology, and the chairs of the subcommittees serve as ex officio members of the committee. In addition, the Committee on Practice Bulletins–Gynecology and the Committee on Patient Safety and Quality Improvement each assign one member to serve on the committee as ex officio members. The committee has formal, reciprocal representation with other groups such as the American Society for Reproductive Medicine, the Society of Gynecologic Oncologists, the American Society for Colposcopy and Cervical Pathology, and the American Institute of Ultrasound in Medicine. The committee meets twice a year for two days and convenes conference call meetings on an as-needed basis. Committee members are asked to contribute a moderate amount of time between meetings to draft and review documents, serve as a resource to staff on specific issues, and attend meetings as liaison representatives to other organizations. (Gerald F. Joseph, Jr, MD)

**Committee on Health Care for Underserved Women (COLLEGE)**

The Committee on Health Care for Underserved Women identifies problems in access to women's health care, in particular obstetric and gynecologic services, and develops recommendations and implements solutions that involve the College and obstetrician-gynecologists at the national, state, and community level. The committee meets twice yearly in person and conducts as many conference calls as necessary to complete projects; moderate preparation time is required for participation in meetings and conference calls. Committee members periodically undertake assignments, such as preparing Committee Opinions and other written documents, and are occasionally requested to represent the College at other meetings. The committee has formal liaison relationships with other organizations interested in health care for underserved women, including the American Society for Colposcopy and Cervical Pathology, the Centers for Disease Control and Prevention, the National Institutes of Health, and the National Medical Association. (Barbara S. Levy, MD)

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## **Committee on Health Economics and Coding (CONGRESS)**

The Committee on Health Economics and Coding is the source of expertise and recommendations on all questions pertaining to Physicians' Current Procedural Terminology (CPT) and International Classification of Diseases (ICD) codes for ob-gyn services. The committee also provides guidance on payment policy and regulatory issues that deal with physician reimbursement. Committee members help educate Fellows about proper coding, answer Fellows' questions, and recommend code changes to the American Medical Association and the National Center for Health Statistics. The committee recommends relative work and practice expense values for all new and revised codes. The committee meets twice a year for usual business and up to three times a year via conference call to develop relative value recommendations. Committee members also take turns serving as attending faculty to teach documentation information and to answer questions about committee perspective for the weekend-long coding workshops sponsored by ACOG. Time commitment is heavy. (Barbara S. Levy, MD)

## **Committee on Honors and Recognitions (COLLEGE AND CONGRESS)**

The Committee on Honors and Recognitions is a standing committee of past presidents that prepares the slate of candidates for the following awards: ACOG Arnold P. Gold Foundation Humanism in Medicine Award, ACOG Award for Excellence, ACOG Award of International Service, ACOG Distinguished Service Award, ACOG Honorary Fellowship, ACOG Luella Klein Lifetime Achievement Award, ACOG Pete and Weesie Hollis Community Service Award, ACOG Public Service Award, ACOG Special Recognition Award, ACOG William H.J. Haffner Award and the McCain Fellow Advocacy Award. The committee meets for breakfast during the Annual Clinical Meeting. Other than an occasional conference call, no other time commitment is expected from the committee members. (Hal C. Lawrence, III, MD)

## **Committee on Industrial Exhibits (COLLEGE)**

The Committee on Industrial Exhibits determines the appropriateness of a product or service for inclusion as an industrial exhibit at the Annual Clinical Meeting. In addition, members of the committee serve a liaison function between College and the Congress and industry representatives during the annual meeting. The committee has one scheduled meeting during the ACM. In addition to this formal meeting, committee members evaluate exhibitor requests throughout the year by mail and telephone calls. Committee members have an active schedule throughout the ACM. (Sandra A. Carson, MD)

## **Committee on Nominations (CONGRESS)**

The Committee on Nominations prepares the slate of candidates for the nationally elected offices of the Congress. By virtue of being a national officer of the Congress, these Fellows serve as national officers of the College. Committee membership is determined by the Congress Bylaws and includes representatives from each district, three past presidents and two additional Fellows who have been a Fellow for 12 or fewer years. The committee meets twice a year--a luncheon meeting at the ACM and a one-day meeting in November. At the luncheon meeting, committee procedures are explained. A candidates' forum open to all Congress and College members also is held at the time of the ACM. The committee members and first and second alternates are expected to attend. In November, the committee selects a slate to be presented to the voting membership. The vote is taken at the next Congress Annual Business Meeting. (Penny Rutledge, JD)

## **Ob-GynPAC Governing Committee (CONGRESS)**

The Ob-GynPAC Governing Committee decides the contribution strategy Ob-GynPAC will employ throughout each election cycle to accomplish the American Congress of Obstetricians and Gynecologists' legislative goals. The president of ACOG may serve as the Ob-GynPAC Chair, or indicate a designee. The Ob-GynPAC Governing Committee meets annually at ACOG's Congressional Leadership Conference, the President's Conference, and by quarterly conference calls.

Members of the Ob-GynPAC Governing Committee fundraise for Ob-GynPAC, and support the PAC with ACOG members. Committee members are highly involved in the legislative and political issues affecting the ob-gyn specialty and bring expertise to the committee's decisions. (Hal C. Lawrence, III, MD)

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## **Committee on Obstetric Practice (COLLEGE)**

The Committee on Obstetric Practice considers all clinical aspects of the practice of obstetrics (including maternal and fetal medicine) and makes appropriate recommendations regarding needs in the areas of obstetric education, research, and development. The committee develops state-of-the-art commentaries on new techniques and their appropriateness for clinical application, and on obstetric subjects related to clinical management as necessary. The committee oversees the development of *Guidelines for Perinatal Care*. It has formal liaison with other groups, such as the American Academy of Pediatrics (AAP) and the American Society for Anesthesiology, and interacts with groups such as the American Institute of Ultrasound in Medicine and the Society for Maternal-Fetal Medicine. The committee meets twice a year and convenes an annual conference call. One of the meetings includes a joint meeting with AAP's Committee on Fetus and Newborn. Committee members are asked to contribute a moderate amount of time between meetings to draft and review documents, serve as resources to staff on specific issues, and occasionally attend meetings as liaison representatives to other organizations. (Gerald F. Joseph, Jr, MD)

## **Patient Education Editorial Board (COLLEGE)**

The Patient Education Review Panel reviews the College Patient Education materials for currency, accuracy, and consistency with College guidelines. Panel members review existing materials to determine the need for revision and propose new topics as appropriate. Each document that is chosen for revision or for development is assigned a primary reviewer who reviews preliminary outlines and drafts and helps staff resolve queries that arise during the review process. These activities take place on an ongoing basis throughout the year via email and conference call; the panel does not meet in person. (Gerald F. Joseph, Jr, MD)

## **Committee on Patient Safety and Quality Improvement (COLLEGE)**

The Committee on Patient Safety and Quality Improvement monitors patient safety and quality improvement issues specific to the practice of obstetrics and gynecology and develops strategies to improve patient outcomes. It explores potential collaborative efforts on a national level, and reviews patient safety initiatives and best practices. It also directs the College's and Congress' quality improvement activities, such as credentialing and peer review. The committee also sponsors some of the College's postgraduate courses and webcasts and offers quality improvement expertise to external organizations. Committee members may be asked to serve as primary authors for new committee documents or reviewers for document maintenance, such as Committee Opinions, Patient Safety Checklists, and *Quality and Safety in Women's Health Care, 2nd Edition*. The committee includes representation from each of the 12 districts. In addition, the committees on Gynecologic Practice, Obstetric Practice, and Professional Liability each assign one member to serve as ex officio members. The Program Director of the Voluntary Review of Quality Care program, the Congress' hospital peer consultation program, is also an ex officio member of the committee, as is the Course Director of the College's postgraduate courses on quality and safety. The committee has formal liaison representation with other groups including the American College of Nurse Midwives and the Association of Women's Health, Obstetric and Neonatal Nurses. In addition to the time spent working at the district level, the time required preparing for each national meeting or conference call and to complete any follow-up assignment varies with the specific agenda, but generally requires a moderate time commitment. (Gerald F. Joseph, Jr, MD)

## **Committee on Practice Bulletins–Gynecology (COLLEGE)**

The Committee on Practice Bulletins–Gynecology oversees the development of documents that provide evidence-based guidelines in areas of gynecologic health care. The committee has two 2-day meetings annually to commission new topics and authors, review manuscripts in development, and evaluate existing bulletins periodically to ensure that the information is current and accurate. In addition to committee review, each manuscript is assigned a primary reviewer who is responsible for helping to develop the topic outline and reviewing and commenting on manuscripts in anticipation of committee review. These primary reviewers also monitor and help to address comments that arise throughout the review process. In some cases, Practice Bulletins are assigned to committee members for revision. These activities are ongoing throughout the year. (Gerald F. Joseph, Jr, MD)

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## **Committee on Practice Bulletins–Obstetrics (COLLEGE)**

The Committee on Practice Bulletins–Obstetrics oversees the development of documents that provide evidence-based guidelines in areas of obstetric health care. The committee has two 2-day meetings and a conference call annually to commission new topics and authors, review manuscripts in development, and evaluate existing bulletins periodically to ensure that the information is current and accurate. In addition to committee review, each manuscript is assigned a primary reviewer who is responsible for helping to develop the topic outline and reviewing and commenting on manuscripts in anticipation of committee review. These primary reviewers also monitor and help to address comments that arise throughout the review process. In some cases, Practice Bulletins are assigned to committee members for revision. These activities are ongoing throughout the year. (Gerald F. Joseph, Jr, MD)

## **Committee on Practice Management (CONGRESS)**

The Committee on Practice Management monitors, analyzes, and disseminates information about economic, business management, and information technology trends in the health care system as they relate to the care of women and impact on ob-gyn practice. The committee develops policy recommendations to promote and facilitate the adoption of health information technology for improving the quality and safety of medical care for women and to increase the efficiency of medical practice. Committee members develop educational programs and materials about current ambulatory practice operational issues. Committee members are expected to be knowledgeable about practice management, managed care issues, and current initiatives in health information technology. Members serve as physician faculty representing the Congress at workshops on practice operations and are expected to prepare or edit articles on operational issues. The committee meets once a year and up to three times a year via conference call. (Barbara S. Levy, MD)

## **Committee on Professional Liability (CONGRESS)**

The Committee on Professional Liability provides ongoing review and guidance for the development of programs and policies designed to impact positively upon the issue of medical professional liability, particularly as it affects the specialty of obstetrics and gynecology. The committee meets in-person once a year for two days, and telephone conference calls are scheduled twice a year or as needed. Occasionally, small working groups of the committee are assigned topics for development or exploration. Members are asked to serve as primary authors for new documents, and devote a significant amount of time to the review of new and current liability and risk management related materials as needed. The committee also reviews nearly all clinical documents developed by College-wide committees planned for publication (approximately 60 documents per year). The purpose of this review is to assess the potential for an unintended adverse impact or misuse of a document in the courtroom, specifically with respect to language which might be misconstrued by a jury in a liability lawsuit. (Albert L. Strunk, JD, MD)

## **PROLOG Advisory Committee (COLLEGE)**

The *PROLOG* Advisory Committee is the policy-making body that oversees the development of all units in the five-year cycle of *PROLOG*. Members of the committee are ex officio members of *PROLOG* task forces and assist in evaluating the content in all units. The committee provides each task force with a perspective on the philosophy and purposes of *PROLOG* in addition to providing continuity in the focus and scope of each unit. The committee also evaluates the success of *PROLOG* as a continuing medical education program and recommends changes as needed to meet the changing needs of the members. (Sandra A. Carson, MD)

## **PROLOG eModules Advisory Committee (COLLEGE)**

The *PROLOG eModules* Advisory Committee will serve as a panel of experts and assist in the writing, editing, and review of the online module product (hybrid between *PROLOG* and *Precis*). The advisory committee will meet once per year with the respective module editorial task force. The members help establish and maintain editorial policy and oversee the development of the module units. Members provide editorial and content direction and review the manuscripts to ensure continuity and consistency of each unit and the program overall. The committee also evaluates the program to ensure quality control and educational value. (Sandra A. Carson, MD)

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**Committee on Scientific Program (COLLEGE)**

The Committee on Scientific Program determines the scientific content and arranges the faculty for the Annual Clinical and Scientific Meeting. The Committee meets for two days twice annually, in January and June, to develop and finalize the content for the meeting, and is also required to attend the meeting in its entirety. Additional work is required of committee members outside of the formal committee meetings. Commitment to this committee appointment may extend for three years. The committee is comprised of nine fellows and two young physicians. (Sandra A. Carson, MD)

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